



# OREGON SECTION

## Student Chapter Grant Information

### Description

This grant is intended to assist ITE Student Chapters affiliated with the Oregon Section of ITE with chapter activities and achieving chapter goals. Examples of items that may qualify for funding include travel to conferences, events registration fees, and the purchase of equipment or software for chapter use.

### Award Process

Grant requests will be evaluated on a first come first serve basis until funds for the year are exhausted. It is possible that if a grant is awarded that it will not cover the full cost of the event or item. Additional funding should be identified to cover costs.

### Application Process

To apply, complete the following request form (two pages) and email it to: [oregon@itedsc.org](mailto:oregon@itedsc.org). Questions about the grant can also be addressed to the above address. Grant decisions will be made within one month of receiving an application.

### Grant Requirements

- Grant must be spent on supporting chapter activities.
- All members of the chapter should be eligible to benefit from the grant.
- Upon completion of the use of the grant, a student chapter representative will make a brief (five minute) presentation to the Oregon ITE Board describing how the grant was used and any outcomes it helped achieve. This can be made over the phone or in person during one of the regular ITE Oregon Board meetings.

### Payment

All grants will be paid to the student chapter account. Payments can be made via check or PayPal.



# OREGON SECTION

## Student Chapter Grant Application

**Name of Group:**

**Contact Person:**

**Phone Number:**

**Email Address:**

**Mailing Address:**

**Grant Requested For:**

**Anticipated Cost:**

**Additional Funding Sources:**

***If an Event:***

**Name of Event:**

**Date(s) of Event:**

**Location:**

**Number of Members Attending Event:**



## OREGON SECTION

### **Student Chapter Grant Application - Continued**

**Please provide a brief description (250 words or fewer) of the request and how it benefits your group.**